



Peer Evaluation Take-up Process

Peer evaluation is where **another student in the class marks your completed assignment**. This type of evaluation has many positive returns for you as a student. It **reinforces** the work through **review** and there **related ideas**. It gives you the opportunity to **compare others answers** and decide on an earned mark. In this manner you learn or get more out of a topic and its related issues. Best of all, **the more participation** put in this task, **the better you will do on a test**.



In order to complete this task in **a fair and equitable manner** there is a process that must be followed. Below are 10 basic steps/rules that must be followed to receive full benefits and marks earned:

- 1) Assignment papers are **randomly handed out** to those who have completed and handed in the assignment. Students with **assignment not completed** are given the opportunity to copy the answers in **sentence form with the question in the answer** on a new header titled TOPIC CORRECTIONS for 50% of assignment mark.
- 2) When you receive your sheet to mark, you take a **different colour pen/pencil** than what the assignment was done in and print your first name last initial at the top of the page; "Marked by...Joe D."
- 3) Assignment answers are taken up as a class.
- 4) Marks earned are printed in the left column. Markers **abusing this process will lose equivalent marks**.
- 5) As we review the correct answers, you have to **decide how correct the answer is** and how many marks the person (owner) will receive. Generally it is either 1 mark for each major point or ½ a mark per minor point. Marking scheme will be shown on answer sheet and usually on assignment sheet.
- 6) If you are **not able to read the answer**, there are two things that you can do:
 - a) Put a **question mark** in the left hand column and **do not count** as a mark,
 - b) Consult with the owner of the paper for clarification **after** all answers have been taken up.
- 7) Once finished, **total up marks** in the left hand column and **put** marks earned over total assignment mark **beside your name** at the top.
- 8) Return assignment to the owner, so that owner can **review and clarify any answers with the marker**. If there is a **disagreement** between the marker and owner or a **discrepancy**, write an **explanation at the end** of the assignment with a "see note at back" at the top of the page.
- 9) Owner of marked paper has the **opportunity to copy the correct answer(s)** to incorrect questions on a new header titled TOPIC CORRECTIONS **for 50% of mark for each question answered correctly**.
- 10) Assignment **must be handed in** (hand-in-bin) after it has been marked in order for mark **to be checked and recorded**.